

04-25-19 Agenda/Minutes GradLab

Attendees:

1. Budget update: \$4548 spent total (pending order)
 - a. 20000 budget update: Deficit \$2342. Waiting on SFAC reimbursement of \$2500. Once we reach the \$2500 threshold has been reached, they will transfer funds.
2. Current events:
 - a. Opportunities and Challenges (Social Justice): Still not finalized.
 - b. Alumni Asking & Sharing (5-7 pm, April 26)
 - i. Aaron will be host of the event
 - ii. Sara is in charge of the P.O. for the Vivas catering.
 - iii. Rachel and Zoey bought gifts from the bookstore for the speakers (\$234)
 - c. Banana Thugs: Baseball bat purchased with corporate card from GSC budget. Funds will be transferred back to the GSC from GradLab in the near future.
 - d. Fish Tales
 - i. P.O.s completed.
 - ii. Designer for the event was a faculty member, which was a conflict of interest. Melissa Cronin (point person) will pay the designer for the work done.
3. Pitch Your Proposals (Spring 2019)
 - a. Board games tournament: Pending due to unclear budget items.
 - b. CogMap:
 - c. CORE Stem Mixer (11/19/19)
 - i. Previous event was held in January. It was postponed from the original November 2018 date.
4. How should we approve \$300+